

## Arrangements for Redundant Teachers of Aided Primary Schools

Date (2026)	Actions Checklist for Schools
February to the end of the school year	As set out in paragraph 7 of EDB Circular Memorandum No. 14/2026 on “Projected Enrolment in Primary 2 to 6 in September 2026 and Related Arrangements for Filling Teaching Vacancies in Aided Primary Schools” issued on 6 January 2026, fill all vacant teaching posts by temporary teachers.
17 March onwards	<p>I. Based on the letter on Class Organisation and Staff Establishment for the 2026/27 School Year issued by EDB, and EDB’s advice as set out in Arrangements for Redundant Teachers of Aided Primary Schools, redeploy redundant teachers (RTs) according to school-based criteria as agreed with teachers and draw up a list of RTs.</p> <p>II. Apart from handling the normal procedure regarding expiry of employment contract with teachers, <b>on or before 30 April</b>, SMC / IMC should:</p> <ul style="list-style-type: none"><li>➤ Issue the “Letter of Reference for Redundant Teacher” at <b><u>Appendix I(a)</u></b> to RTs in the current school year.</li><li>➤ Distribute the form on “Personal Particulars of Teacher in Aided Primary Schools” at <b><u>Appendix I(b)</u></b> to RTs to facilitate their direct application for teaching posts in other schools.</li><li>➤ Report the list of RTs who cannot be absorbed/ deployed within school/ SSB by returning <b><u>Part A of Appendix I(c)</u></b> to EDB.<sup>Note</sup></li></ul> <p>Note: If vacancies arise again after the school has submitted information on RTs, schools/ SSB should consider appointing RTs of other schools as a priority. Upon absorbed/redeployed relevant teachers of original school or schools under the same SSB, SSB/ original schools should complete <b><u>Part B of Appendix I(c)</u></b> to inform EDB for such arrangement.</p>
13 April onwards	<p>Schools inform EDB by completing <b><u>Part A of Appendix II</u></b><sup>Note</sup> for available teaching vacancies in school (if available) and timely updated the information of teaching vacancies. Redundant teachers can, as needed, approach respective District School Development Section to enquire about relevant information.</p> <p>Upon receiving the applications from redundant teachers, schools should arrange interviews with the suitable candidates as soon as possible.</p> <p>Note: If relevant teaching vacancies have been filled, schools should complete <b><u>Part B of Appendix II</u></b> to inform EDB.</p>
On or before 7 August	<p>In accordance with the Education Bureau Circular No. 10/2019, if there are redundant teachers on the teaching staff establishment arising from class reduction for the 2024/25 school year due to the decline of P1 student population, schools are allowed to apply for retaining the eligible redundant teachers, who are carried forward from the 2024/25 and 2025/26 school years, on or before 7 August 2026, providing that, before the commencement of the 2026/27 school year, the redundant teachers cannot be absorbed through the prevailing mechanism for handling redundant teachers, or are unable to secure a teaching post in another school.</p> <p>Remarks: 2026/27 school year is the last school year to retain the aforesaid redundant teachers.</p>